Town of Rogersville

Personnel Management Ad-Hoc Committee

Agenda

November 19, 2026

10:00 am

1. Call to order
2. Roll Call
3. Approval of minutes from the previous meeting
4. Appointment of secretary for the personnel committee
5. Old Business:
    a. Discuss/approve facilities and grounds maintenance technician and organizational structure
    b. Discuss dress code and PPE policy proposal
    c. Discuss/approve job descriptions for Water Treatment Plant Manager, Wastewater Treatment Plant Manager and Water/Sewer Maintenance Manager (including FLSA classification)
    d. Discuss future hiring process policy (if time permits)
6. New business:
    a. Approval of job description for Animal Control/Evidence Technician/Safety Officer
    b. Rogersville City Training Reimbursement agreement
7. Discussion of items for next agenda
8. Public comments on agenda items
9. The next meeting is scheduled for Thursday, December 17th 2026 at 10:00 a.m
10. Adjournment