

Rogersville Parks and Recreation Board

Meeting Agenda

September 9, 2025
6:00pm

- 1) Call to Order
- 2) Roll Call
- 3) Approve Minutes of Previous Meeting(s)
- 4) Public Comments on Agenda Items
- 5) Old Business
 - a) Program Updates
 - i) Athletic Program Updates
 - ii) Community Events
 - b) Grant Updates
 - i) Request to seek bids for Concession Stand and Restroom Building
- 6) New Business
 - a) Request to seek bids for Security Cameras
- 7) Other Comments
- 8) Adjournment - Next Meeting – Tuesday, October 14, 2025

BOARD MEMBER	ATTENDED (Please Sign)
Todd Biggs	
Melissa Boyd	
Chad Christian	
Trey Fields	
Brock Gladson	
Andrew Poe	

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Meeting Minutes

September 9, 2025

6:00pm

The meeting was called to order and all board members were present except for Trey Fields. The minutes from the August meeting were approved and with no public comments, Director Elkins began with program updates. Elkins stated that flag football and cheer would be starting games the following week and that youth basketball registration would begin in October. Elkins then stated that the youth athletic training program would start this coming Saturday morning at the stage and would continue on Saturday mornings through October. The program would focus on building speed and coordination and geared toward the recreational athlete. A family kickball night is planned for Friday, October 3 and an ultimate frisbee tournament was scheduled for October 19. Elkins then updated the board on a few grant projects. The new fencing around the pickleball courts was being installed this week. Elkins stated that he expects it to be completed by middle of the following week and then the general contractor, Baseline, should have the sports surfacing, lines and the net systems installed within 2-3 weeks after that. Once that is completed, the courts would be ready for play although other work would still be done to add signage, benches, landscaping and access paths. Elkins then mentioned that the Town's BlueCross BlueShield Healthy Places grant application has been submitted for improvements at Swift Park. Elkins mentioned that an announcement should be made by the end of the year although it was January or February last time when an announcement was made. Elkins then requested that the board approve and then recommend that the BMA approves to seek bids for construction of a new concession stand and a restroom building which is funded through the LPRF grant. Elkins mentioned that if approved, the construction plans would need to be sent to the state grant administrators for their approval before going through the bid process which would take a couple of weeks. State approval is required by the terms of the LPRF grant. Brock made the motion to approve to seek bids with Todd seconding. All other board members unanimously approved. Elkins then requested that the board approve and then recommend that the BMA approve seeking bids for security cameras to be installed throughout the park. Elkins stated that he had been working on getting cameras for several years and had worked with several companies that never worked out. A new plan had been developed by a company that was suitable and that a bid packet would be developed so that other companies could still provide a competitive bid. Elkins stated that cameras were needed to curb the vandalism and other illegal activity that goes on in the park. He stated that cameras would help protect the investment that the Town was making in the park with new facilities being built and new playground equipment being installed but that he was also committed to making the park the safest environment possible. Andrew made the motion to seek bids for the installation of security cameras with Melissa providing the second. All other board members unanimously approved. With no other comments, the meeting was adjourned.