Rogersville Parks and Recreation Board

Meeting Minutes

September 8, 2026 6:00pm

The meeting was called to order with all board members present except Melissa Boyd. Brock made the motion to approve the minutes of the August meeting with Andrew providing the second and the minutes were approved unanimously. With no public comments, Director Elkins began with program updates. Elkins stated that flag football and cheerleading had been practicing for a few weeks with games scheduled to start the following week. Registration for basketball would be starting in late October. Elkins then mentioned that the Park Fit Adventure fitness class was happening on Mondays and Thursdays through the fall. He also mentioned that the Painting in the Park class had 7 participants. With no update from the Hawkins BOE regarding their donation of the Swift Park property, this item was skipped. In grant updates, Elkins stated that the paving of the park had been completed and all that was lacking was the striping of the ballfield parking lot and roadway which would be happening within the next week. Elkins then informed the board that Andrews and Hoskins, the contractor building the concession stand and bathroom building, had formally requested an extension to their contract end date which was August 15. Under terms of the current contract, they have been continuing to work diligently until the request is resolved. Elkins stated that the architect, Sonja Shannon, had negotiated a new deadline of September 30, 2026 as a potential new contract deadline pending approval by the BMA. Since the BMA must approve contracts, the park board took no action and left it up to the BMA to approve or deny, which they did approve later that evening at the BMA meeting. Elkins then informed the board that he had gotten a quote using Sourcewell for the mower that the board approved him to seek bids for the previous month. The Sourcewell quote allows municipalities to skip the formal bid process and purchase directly from a Sourcewell supplier. Elkins received a quote for a Skag Turf Tiger 2 mower from Lane’s Sales in Morristown for $14,820 using Sourcewell and asked for approval to accept that quote. Todd made the motion to accept with Brock providing a second and motion passed unanimously. Elkins then updated the board on a potential TDOT grant that would address building a multimodal path along Park Blvd and Main St, and make improvements to Park Blvd. The BMA would be presented with this information at their meeting to approve submitting an application and deciding on how much money the town would contribute to the project if awarded. Elkins then discussed the community center project and handed out Sonja Shannon’s feasibility report which covered the structural aspects and the feasibility of turning the UGO grocery store building into a community center. After some discussion, the board agreed that the next step would be to schedule a workshop with individuals from the BMA, the park board and the long and short term planning committee to discuss this project more in-depth. Elkins said he would begin working to schedule a workshop. With no other business, the meeting adjourned.

Rogersville Parks and Recreation Board

Meeting Agenda

September 8, 2026 6:00pm

BOARD MEMBER	ATTENDED (Please Sign)
Todd Biggs	
Melissa Boyd	
Chad Christian	
Trey Fields	
Brock Gladson	
Andrew Poe	

1) Call to Order
2) Roll Call
3) Approve Minutes of Previous Meeting
4) Public Comments on Agenda Items
5) Old Business
    a. Program Updates
        i. Athletic Programs
        ii. Community Programs
    b. Swift Park property
    c. Grant Updates
6) New Business
    a. Construction Contract Extension
    b. Approval of the use of Sourcewell for mower
    c. Park Blvd. sidewalk project
    d. Community Center Project Update
7) Other Comments
8) Adjournment – Next Meeting – Tuesday, October 13, 2026