

Rogersville Parks and Recreation Board

Meeting Minutes

May 12, 2026

6:00pm

The meeting was called to order with all board members in attendance. Since there wasn't a quorum for the April meeting, there were no minutes to approve. With no public comments, Director Elkins began with program updates. Elkins mentioned that baseball/softball was in full swing and several summer events were being planned. The pool was scheduled to open on time and Aquafit classes would be starting in June. Elkins then updated the board on the construction of the concession stand and bathroom buildings. All the block was onsite, but crews have not been back in a couple of weeks. Joe Parrott mentioned that he had spoken with the contractor, Andrews and Hoskins, and that the plumber would be back this week to finish his tasks and they would pour the concrete floor slab next week and then start laying the block. Elkins then updated the board on the status of the Flying Fish swim team. Elkins stated that they had reorganized themselves as a non-profit organization after the previous swim team board let that status dissolve due to inactivity. Elkins asked the board to recommend that the Mayor sign a Facility Use Agreement with the Flying Fish allowing them to use the City Pool for their practices and swim meets the same as they always have in the past. This agreement would be pending if they provide all the documents required by the city attorney. Todd made the motion with Melissa providing the second and all board members were in favor. Elkins then moved the discussion to park rules and park hours. After some discussion, board members agreed that the park should open at 6am and close at 10pm. Then there was discussion regarding tobacco use and vaping in the park. Board members agreed that there should be designated smoking areas around the park and Elkins stated that he would start identifying where those should be located and begin setting them up with proper signage and waste disposal. Elkins then asked the board to start thinking about how to handle facility rental requests, primarily the ballfields, pickleball courts and stage area rentals. Currently, the stage area has two rental applications and fees, one for non-profit events and one for for-profit events. Elkins stated that policies and fees would need to be set up to handle requests to hold pickleball tournaments and baseball and softball tournaments. No action was taken and the topic would be revisited. Elkins then informed the board about paving bids that were opened earlier that day. Two different paving projects were advertised for bids, one funded by the CDBG grant and one funded by the City. The grant funded portion of paving in the park included the road from the ballfield parking lot to the playground parking lot. The City funded portion included the ballfield parking lot, the playground parking lot and rest of the road leading to Park Blvd. Bids were received for both projects from three companies, Glass Machinery and Excavation, Brown Brothers Paving and Summers Taylor LLC. Due to mistakes with their bid, the Glass bids could not be considered and were dismissed. Brown Brothers Paving were the lowest bid for each project. For the grant funded project, their bid was \$64,185. For the City funded project, their bid was \$192,347. Todd made the motion to recommend the BMA accept both of the bids from Brown Brothers Paving with Brock providing the second. All board members were in favor. With no other business, the meeting was adjourned.

Rogersville Parks and Recreation Board Meeting Agenda

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6:00pm

- 1) Call to Order
- 2) Roll Call
- 3) Approve Minutes of Previous Meeting(s)
- 4) Public Comments on Agenda Items
- 5) Old Business
 - a) Program Updates
 - i) Athletic Program Updates
 - ii) Community Programs
 - b) Grant Updates
- 6) New Business
 - a) Flying Fish Facility Use Request
 - b) Park Hours and Rules
 - c) Facility Rentals
 - d) Paving Bids
- 7) Other Comments
- 8) Adjournment - Next Meeting – Tuesday, June 9, 2026

BOARD MEMBER	ATTENDED (Please Sign)
Todd Biggs	
Melissa Boyd	
Chad Christian	
Trey Fields	
Brock Gladson	
Andrew Poe	